**THE DENVER LAW EDUCATION POLICY AND OUTREACH GROUP**

**CONSTITUTION**

**PREAMBLE**

We, the students of the Sturm College of Law, in order to contribute to and further the Sturm College of Law’s longstanding traditions of public service and advocacy, do hereby ordain and establish this constitution for the Denver Law Education Policy and Outreach Group.

This organization shall adhere to the University of Denver’s Policy of non-discrimination, which is as follows:

*It is the policy of the University not to discriminate in the*

*admission of students, in the provision of services, or in*

*employment, on the basis of race, color, religion,*

*sex, national origin, age, marital or veteran status,*

*sexual orientation or disability status; and to take appropriate*

*affirmative action in connection therewith.*

**ARTICLE I. Name**

The name of the organization shall be the Denver Law Education Policy and Outreach Group.

**ARTICLE II. Mission Statement**

It is the mission of the Denver Law Education Policy and Outreach Group to 1) contribute to and further the Sturm College of Law’s longstanding traditions of public service and advocacy through offering students opportunities to learn about and address issues affecting all levels of contemporary education, and 2) foster law students’ and stakeholders’ capacities to understand, discuss, address, and impact what is an increasingly nuanced field of law and public policy.

**ARTICLE III. Membership**

Membership in the chapter will be open to all individuals associated with the University of Denver Sturm College of Law, including, but not limited to, undergraduate students, graduate students, continuing education students, part-time students, administrators, faculty, and staff.

**ARTICLE IV. Officers**

SECTION 1. Executive Board

1. Shall be comprised of the President, the Vice-President, the Secretary, the Treasurer, and six (6) representatives.
2. Shall meet at the discretion of the members of the Executive Board, or upon the request of any member of the Executive Board.
3. Shall have the following powers:
	1. Call and hold meetings in Executive Session.
	2. Approve emergency funding, in an amount not to exceed two-hundred fifty dollars ($250), under circumstances where the funding request must be answered before the next regularly scheduled Executive Board meeting.
	3. Discuss and address any matter of relevance to The Denver Law Education Policy and Outreach Group’s business or in furtherance of its purposes.
	4. Propose and approve action items and initiatives in its function as a leadership committee.

SECTION 2. President

1. Shall have the power to ensure the proper functioning and efficient operation of The Denver Law Education Policy and Outreach Group and all of its committees.
2. Shall be the Chair of the Executive Board, and shall be an Ex-Officio member of all of EPOG’s committees.
3. Shall be the Chair of the Outreach Committee.
4. Shall make appointments as provided by EPOG’s Constitution and as otherwise deemed necessary by the Executive Board.
5. Shall establish all committees and appoint all committee chairpersons not designated.
6. Parker Fulton and Katie Steefel shall be foundational co-Presidents with the reserved power to make appointments to Executive Board positions.

SECTION 3. Vice-President

1. Shall be the Chair of the Policy Committee.
2. In the absence of the President, the Vice-President shall fulfill the President’s roles.

SECTION 4. Treasurer

1. Shall be responsible for the collection of all fees or assessments payable to The Denver Law Education Policy and Outreach Group and the disbursement of all funds approved for disbursement by EPOG. Further, it shall be the responsibility of the Treasurer to verify that all requests for monies shall be in the proper form, presented to the Executive Board in a timely manner, and paid to the student in a timely manner. The Treasurer shall prepare a proposed yearly budget, along with monthly financial reports indicating the current status and balance of EPOG’s accounts.
2. Shall be responsible for the presentation of a monthly Treasurer’s Report to the Executive Board.

SECTION 5. Secretary

1. Shall prepare minutes for each Executive Board meeting and take the roll of the members present.
2. Shall coordinate all communication of the Executive Board and keep legible permanent records of all Executive Board meetings.
3. Shall be responsible for maintaining The Denver Law Education Policy and Outreach Group’s website.

SECTION 6. Representatives

1. Shall be responsible for representing the Sturm College of Law student body to the Executive Board.
2. Shall contribute to the goals and initiatives of The Denver Law Education Policy and Outreach Group and shall put forth ideas for the same as they arise.

**ARTICLE V. Elections**

SECTION 1. Elections shall be held each April.

SECTION 2. Elections shall be held by the Executive Board.

SECTION 3. Only members of the Executive Board are eligible to vote, and each board member shall have one vote.

SECTION 4. All Executive Board positions shall be filled by a majority vote.

SECTION 5. All Executive Board positions are to be for a term of one year.

**ARTICLE VI. Vacancies**

All vacancies are to be filled by the President’s appointment.

**ARTICLE VII. Action Items, Initiatives and Voting**

SECTION 1. Action items and initiatives may be presented by any member of the Sturm College of Law community.

SECTION 2. Action items and initiatives shall be voted on by the Executive Board.

SECTION 3. A project manager shall be appointed to each approved action item or initiative.

SECTION 4. Project managers must be members of the Executive Board, and are to chosen upon the discretion of the Executive Board.